

Extended Care Information

1. State Licensed under Social Services of Fairfax County and thus subject to follow state rules and regulations.
2. Extended Care Program operates only when school is in session.
Hours of Operation:

Preschool/ Pre-K
6:45 am – 8:30 am (Parent must walk child to the building and sign them in)
2:30 pm – 6:00 pm (Parent must come to building and sign child out)

K- 8th grade:
6:45 am -7:45 am (Parent must walk child to the building and sign them in)
3:00 pm - 6:00 pm (Parent must to building and sign child out)
3. Early Dismissal: 12:00 pm – 6:00 pm (Child must ***bring a lunch*** to include drink, napkin, and plastic utensils if needed) Lunches may not contain any nut products or items manufactured in a facility that handles nuts.
4. All forms must be filled out completely and signed.
5. If another person is picking up your child, email extendedcare@nativityschool.org
6. Children go out each day for recess time weather permitting.
7. **TOYS ARE NOT TO BE BROUGHT FROM HOME**
8. Snow Days: follow Fairfax County Public School (FCPS) closings and delays. If the opening of the school is delayed two hours AM Extended Care will open at 8:45. If FCPS closes two hours early, all students must be picked up at dismissal. PM Extended Care will be closed.
9. Holidays: No PM Extended Care for the last day of classes before the Thanksgiving, Christmas, and Easter breaks, as well as the last day of school.
10. For further questions and/ or concerns pertaining to Extended Care email Mrs. Behan: extendedcare@nativityschool.org.

All Extended Care parents are expected to attend the virtual Extended Care meeting on Monday, 24 August at 3:00 PM.



Nativity Catholic School

Extended Care Registration for 2020-2021

The registration fee **WILL NOT** be collected at this time. A \$25.00 registration fee per child will be billed to your Smart Tuition account the month your child begins attending the program.

Child/Children's name/s:

Grade:

Due to State Licensing regulations during COVID-19 we are unable to accommodate drop-in students unless you are essential personnel. Students of essential personnel will be accepted first in Extended Care. If you are essential personnel, please indicate below your job title and employer.

Job Title: _____

Employer: _____

Weekly- *utilizing care every weekday as marked below*

AM only ____ PM only ____ AM & PM ____

I have read the Extended Care information and agree to pay the amount.

Parent Signature: _____ **Date:** _____

Nativity Catholic School Extended Care Program
Emergency Care Information Form 2020-21

Date Enter _____

Date Left _____

Name of Student: _____ Nick Name: _____

Date of Birth: _____

Complete Address: _____

Home Phone: _____ Cell Phone: _____

Father's Name: _____

Home Address: (If different from above): _____

Home Phone: _____ Cell Phone: _____

Name of Employer: _____ Phone: _____

Address of Employment: _____

Email: _____

Mother's Name: _____

Home Address (If different from above): _____

Home Phone: _____ Cell Phone: _____

Name of Employer: _____

Address of Employment: _____

Name of Person with Custody: _____

Phone Number: _____

Email: _____

Medical History

Doctor's Name: _____ Phone: _____

Child's Allergies: _____

Type of Reaction: _____

Action Taken for Reaction: _____

Medication the child is taking: _____

Date of last tetanus shot: _____

Persons not authorized to pick up child from school: _____

I agree to notify the school within 24 hours if my child or any number of my immediate household has developed a communicable disease. I agree to notify the school immediately if the disease is life threatening. I agree to pick up my sick or injured child in a timely manner when contacted. If cannot be reached, my emergency contacts can be called to pick up my child. Additionally, if I cannot be contacted in an emergency, the school has my permission to take my child to the emergency room of the nearest hospital and I hereby authorize its medical staff to provide treatment, which a physician deems necessary for the well-being of my child.

Signature of Parent/Guardian _____ Date: _____

Emergency Contacts (Must be filled out in full)

In the event a parent cannot be reached. Please give name, address, and phone number of three persons who could pick up and take home in a timely manner. (No more than 20 min. away)

Name: _____ **Relationship:** _____

Address: _____

Phone: _____ **Cell Phone:** _____

Name: _____ **Relationship:** _____

Address: _____

Phone: _____ **Cell Phone:** _____

Name: _____ **Relationship:** _____

Address: _____

Phone: _____ **Cell Phone:** _____

Insurance Company: _____

Policy Number: _____

Signature of Parent/Guardian: _____

Date: _____

Previous Child Care Programs and Schools Attended: _____

Nativity Catholic School Extended Care has permission to take photos of
_____ **for school use only.**

To be completed by office

Birth Certificate State File Number: _____

Date Certificate Issued: _____

Place Issued: _____

Place of Birth: _____

Received By: _____

Date: _____

Signature: _____

Printed Name: _____



NATIVITY CATHOLIC SCHOOL 2020-2021 EXTENDED CARE PRICING AND BILLING INFORMATION

		Weekly Rate			
Preschool/Pre-K		\$150 a week AM and PM (Early Dismissal Included)			
Kindergarten- 8th		AM Only	PM Only		AM and PM
		Monday-Friday	Monday-Friday	Week W/ Early Dismissal	Early Dismissal Included
One Child	\$	45.00	\$ 105.00	\$ 130.00	\$ 115.00
Two Children	\$	60.00	\$ 175.00	\$ 200.00	\$ 185.00
Three Children	\$	75.00	\$ 215.00	\$ 240.00	\$ 225.00
Four Children	\$	90.00	\$ 240.00	\$ 265.00	\$ 250.00

EXTENDED CARE BILLING AND PAYMENT :

- * Billing is processed through Smart Tuition.
- * If child is picked up after 6:00 PM you will be billed \$10 for every five minutes or portion thereof for each child.
- * Vacation requires 2 week notification.
- * Withdrawal requires two week notification.